

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Monday, November 22, 2021 at 6:00 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Stephen Brown	Board Supervisor, Chairman
Scott Harrison	Board Supervisor, Vice Chairman
Tarlese Allen	Board Supervisor, Assistant Secretary
Rick Reidt	Board Supervisor, Assistant Secretary
Dr. Ronald Blue	Board Supervisor, Assistant Secretary

Also present were:

Taylor Nielsen	District Manager, Rizzetta & Co., Inc.
David Jackson	District Counsel, Persson, Cohen & Mooney
Bryan Schaub	Field Services Manager, Rizzetta & Co., Inc. (by phone)
Richard Ellis	District Engineer, Dewberry
Cathy Sobrito	Community Coordinator
Paula Means	Representative, LMP

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Nielsen called the meeting to order and conducted roll call confirming a quorum for the meeting. Mr. Nielsen led those present in the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments.

THIRD ORDER OF BUSINESS

Staff Reports

A. Community Coordinator Report

Ms. Sobrito presented her report to the Board.

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved raises for the two proposed members of the Amenity Management contract, at an approximate cost of \$2,700.00, for Covington Park Community Development District.

The Board requested estimates for lighting options, for the flags.

B. District Engineer

Mr. Ellis presented his Engineer Report.

On a Motion by Dr. Blue, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved Supervisor Harrison to be the acting Project Manager for the Board of Supervisors, to make time sensitive construction project decisions to prevent delay of completion, for Covington Park Community Development District.

On a Motion by Mr. Harrison, seconded by Mr. Reidt, with all in favor, the Board of Supervisors approved for the District Manager to notice the property owners at 6806 Regents Village Way, and instruct their fence must be moved, if it is found with evidence to be on CDD property, for Covington Park Community Development District.

The Board instructed the District Manager to follow up with the Project Manager regarding time delay concerns on work, and E&L adherence to the contract with regard to updating the project schedules and providing them to the District.

C. District Counsel

Present. No Report.

D. District Manager

Mr. Nielsen noted that the next meeting will be held on January 24, 2021 at 6:00 p.m.

On a Motion by Mr. Harrison, seconded by Mr. Reidt, with all in favor, the Board of Supervisors to cancel the December 20, 2021 meeting, for Covington Park Community Development District.

Mr. Nielsen presented the District Manager Report to the Board.

The Board requested MBS or Rizzetta's Financial Services Manager be present at the January meeting to provide further information and advise regarding the engagement letter to be included on the next agenda.

The Board requested that an archive of announcements be created on the website for the Covington Park CDD's old announcements.

The Board requested the Clubhouse Manager obtain proposals for different size playground pricings, to be considered for addition within the Covington Park CDD.

The Board requested the District Manager obtain pool service proposals for the two existing pools, to be performance based and all-inclusive pricing.

The Board requested the Contract Tracking Spreadsheet be added to the District Manager monthly report.

E. Aquatics Report

Mr. Nielsen presented the Aquatics Report to the Board.

The Board received notice from Remson Aquatics, that the Pond 3 fountain is waiting on parts that have been ordered, expected completion not yet announced. Fountain 30 has been installed and is waiting on parts to be turned on, expected completion date not yet announced. The Board requested Remson Aquatics prepare a summary like this for each meeting to be presented to the Board as a quick efficient overview.

F. Field Manager Report and Landscape Responses

Mr. Schaub presented and reviewed the Field Inspection Report and Landscape Responses.

The Board was advised that the property owner at 6942 Exeter Place appears to have drained their pool into the CDD property, killing various trees and turf. The Board instructed the Landscape Contractor to remove the dead trees and mulch those areas with pine straw.

The Board requested an update from Garth Rinard of LMP, regarding the Aeration testing.

The Board discussed the line trimming of the private fencing shown in item #15 of the November Field Inspection Report. The Board requested that the Landscape Contractor improve the conditions of this area and provide a proposal if something out of scope is required. Supervisor Dr. Blue encouraged those concerned about this area to report it to code enforcement.

FOURTH ORDER OF BUSINESS

**Consideration of Minutes of the
Board of Supervisors' Meeting
held on October 25, 2021 and
Operation & Maintenance
Expenditures for September
2021**

Mr. Nielsen presented the Minutes of the Board of Supervisors' Meeting held on October 25, 2021 and the Operation & Maintenance Expenditures for September 2021 to the Board.

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' Meeting held on October 25, 2021 and Operation and Maintenance Expenditures for October 2021, in the amount of \$71,681.79, for Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of RTS Contractual
Assignment Agreement**

Mr. Nielsen presented the RTS Contractual Assignment Agreement to the Board. The Board requested District Counsel create a new addendum for the RTS agreement to update and ensure compliance.

On a Motion by Dr. Blue, seconded by Mr. Harrsion, with all in favor, the Board of Supervisors approved the RTS Contractual Assignment Agreement, for Covington Park Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration Resolution 2022-01,
Amending FY 20-21 Budget**

Mr. Nielsen presented Resolution 2022-01, Amending FY 20-21 Budget to the Board.

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisors adopted Resolution 2022-01, Amending FY 20-21 Budget, for Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

Ratification of CR 47

Mr. Nielsen presented Construction Requisition 47 to the Board.

On a Motion by Dr. Blue, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved Construction Requisition 47, for Covington Park Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Dewberry
Contract Renewal & Rate Change**

Mr. Nielsen presented the Dewberry Contract Renewal & Rate Change to the Board.

The Board requested District Counsel create an addendum to present Dewberry incorporating their revised approved rates, replacing the presented work order.

On a Motion by Mr. Brown, seconded by Mr. Reidt, with all in favor, the Board of Supervisors approved the Dewberry Contract Renewal & Rate Change, for Covington Park Community Development District.

NINTH ORDER OF BUSINESS

Supervisor Requests

Mr. Nielsen asked if there were any Supervisor requests.

Supervisor Scott Harrison requested District Counsel look into the option for residents to donate to the CDD, and receive tax credit.

Supervisor Dr. Blue requested updated Financial Statements for FY 20-21, an updated Contract Listing, and quarterly review of financials.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Nielsen stated that if there was no further business to come before the Board than a motion to adjourn would be in order.

On a Motion by Ms. Allen, seconded by Mr. Reidt, with all in favor, the Board of Supervisors adjourned the meeting at 8:33 p.m. for the Covington Park Community Development District.

Assistant Secretary

Chair / Vice Chair